FIN–1 Form:  
Summary of Fees

**FIXED PRICE**

|  |  |  |
| --- | --- | --- |
| **Item** | **Price** | |
| *Euro* | *Other currency if necessary* |
| **Total flat rate price of the financial proposal excluding taxes[[1]](#footnote-1) :** | | |
| * ***Activity 1****:* ***Market intelligence and regulatory analysis*** |  |  |
| * ***Activity 2****:* ***Stakeholder mapping and ecosystem structuring*** | *.* |  |
| * ***Activity 3****:* ***Prescriptive and market positioning strategy*** |  |  |
| **Total price excluding taxes1 of the Financial Proposal:** |  |  |
| **Taxes[[2]](#footnote-2) estimated in the Client's country – to be reviewed and finalised during contract negotiations (if awarded)** | | |
| * Value added tax (VAT) or equivalent |  |  |
| * Withholding tax[[3]](#footnote-3) |  |  |
| * Contract registration fees[[4]](#footnote-4) |  |  |
| * Customs duties |  |  |
| **Estimated total taxes, duties and fees in the Client's country:** |  |  |

**NB: Payments will be made in the currency/currencies indicated above**

Form FIN–2:  
Breakdown of Remuneration

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1. **Remuneration:** | | | | | | |
| **No.** | **Surname** | **Position (see TECH–4)** | **Remuneration per expert/day[[5]](#footnote-5) s (excluding VAT)** | **Total contribution per expert/day (see TECH-4)** | *[Foreign currency – see FIN–2]* | *[National currency – see FIN–2]* |
| \_\_\_\_ | **Key personnel** | \_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| K-1 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_ | *[Headquarters]* | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
| *[Land]* | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
| K-2 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_ |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
| \_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_ |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
| \_\_\_ | **Other staff** | \_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| N-1 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_ | *[Headquarters]* | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
| *[Land]* | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
| N-2 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_ |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
| \_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_ |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
| **Total costs excluding VAT** | | | | |  |  |

FIN–3 Form:  
Other Expenses

***[***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1. **Other Expenses:** | | | | | | | |
| **No.** | **Type of Expense[[6]](#footnote-6)** | **Unit** | **Nature[[7]](#footnote-7)** | **Unit Cost Excluding VAT** | **Quantity** | *[Foreign currency – see FIN–2]* | *[Domestic currency – see FIN–2]* |
| \_\_ |  |  |  |  |  |  |  |
| \_\_ |  |  |  |  |  |  |  |
| \_\_ |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Total cost excluding VAT** | | | | | |  |  |

1. Taxes, duties and fees to be excluded from the financial proposal and presented separately are specified in Article 16.3 of the IC. [↑](#footnote-ref-1)
2. List here the taxes, duties and fees to be presented separately, in accordance with Article 16.3 of the IC. [↑](#footnote-ref-2)
3. On invoices from the Consultant based outside the Client's country. [↑](#footnote-ref-3)
4. Add a line here if there are other similar duties such as a public procurement levy or equivalent. [↑](#footnote-ref-4)
5. Unlike short-term Experts, who will be charged on an Expert/day basis, long-term Experts will be charged on an Expert/month basis. [↑](#footnote-ref-5)
6. Delete any items that are not relevant to the Services. [↑](#footnote-ref-6)
7. Replace "flat rate" with "reimbursable" if the Client prefers to reimburse expenses incurred at their actual cost. [↑](#footnote-ref-7)